

SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES

September 8, 2022

MEMBERS PRESENT: Bryan Wilson
Kris Buchanan
Gayle Hair
Bridget Lake
John McGrath

MEMBERS ABSENT: Dr. Vizcarrondo
Det. John Monk

OTHERS: Alan Harris, Chief Administrator
Carole Coleman, Administrator
Denise Sims, Clerk to the Board
Diane Gagliano, Program Coordinator
Albert Adams, Shelter Supervisor
Lauren Watts, Field Services Supervisor
Dr. Amanda Grant, Staff Veterinarian
Desiree Elliott, Attorney to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board (here in known as ACB) meeting held September 6th at 6:00 PM, at the Seminole County BCC Chambers, 1101 E 1st St, Sanford, FL 32771.

Call to Order

Bryan Wilson called the meeting to order at 6:06PM.

Pledge of Allegiance

Duty/Function of the Board

Duty of the Board was read by the Chairman

Roll Call

Roll Call was taken by the Clerk, A quorum was met.

Public Participation

The Chairman informed the public that anyone wishing to speak on any of the items discussed, would be given 3 minutes for individual and 6 minutes for a group.

Introduction/Welcoming of new member

- Carole Coleman introduced Bridget Lake as the newest board member, she replaces Marianne King who had dedicated many years of service.

Minutes:

1. June 9, 2022 - Brian Wilson took the time to thank Animal Services staff for the kind words towards Marianne King. A motion to accept minutes was made and seconded and the minutes were approved by the board.

Old Business:

1. TNVR update

TNVR started in February 2022 with a total of 96 cats being transferred to the program. Gayle Hair asked for an update on concerns that were brought up when the program first started, Albert Adams stated that we do still have some pushback, but most people are accepting of the program. Kris Buchanan asked for clarity on the intake process for community cats, Albert Adams explained the hold process for cats and the evaluation process. Kris Buchanan then asked the process for once a cat is accepted for the program. Albert Adams explained that the initial process was through emails, but has since then the process has been refined, and there are actual scheduled appointments every week that we send cats to. Kris Buchanan ask who the major group was involved in the program. Albert Adams explained that Spay N Save takes majority of the cats. Bryan Wilson asked if this was for all cats or just cats brought to the shelter. It was explained that TNVR information is provided to customers that come to the shelter about cats as well as the customers that call into the dispatch line.

2. Shade Tree Project Update

Albert Adams updated the Board on the shade project that was added to the meet and greet yard located in the front of the shelter outside the front lobby that provides both curb appeal for the shelter and gives the staff /public a shaded area to meet and spend time with possible adoptions. The question was asked about the other yards with shaded areas, and the Board was updated that those yards are used on a regular basis by the staff for the animals.

New Business:

1. X Ray Machine – Carole Coleman updated the Board on the upcoming purchase of an X Ray Machine, that bids have been accepted and the vendor has been accepted. Dr. Grant updated them on the specifics of the machine.
2. Cateo Project – Carole Coleman explained that the cateo had gone out to bid, and the bids came in above the budgeted amount, and that they would put out to rebid, and look at extra funding.
3. Kennel Door Replacement – Carole Coleman explained that 40 new kennel doors were in fabrication, and installation would begin in December.
4. Walk in Cooler Replacement – Carole Coleman updated that we are currently accepting bids on replacement for the current cooler.

5. New Warehouse for Donations – Diane Gagliano updated that amount of donations for Animal Services have gone beyond the current storage we have at the shelter, so an additional storage was needed to keep up with the current donations, at an offsite event.
6. Hound Around Town – Dawn Ferrin update the Board informing them that as of Aug 28th we began the new program. All volunteers that are interested in participating in the program must participate in the Volunteer Orientation prior to joining the program.
7. Next Year Budget – Carole updated them on the new renovations to the old adoption building, and that beginning next year we will be renovating the old stray building.
8. Automated vehicle locators – Alan Harris updated the Board about equipping the kennel truck with GPS locators that will enable us to track the kennel trucks to ensure their safety and provide us with their immediate location.
9. Board member review dates – with changes in the ordinance the Board member term will be 2 years and Board members will be asked at the appropriate meeting if they wish to continue with exception to Det. Monk who is appointed by the Sheriff department.

Bryan Wilson asked where the money for the larger projects would be coming from whether it was in the actual budget or would it be coming out of donations.

Event Updates:

Diane Gagliano updated the Board on the events from July which enabled 234 animals to get adopted, and August which included the national “Clear the Shelter” event enabled 234 animals to get adopted also, the final Saturday in August ended the event with 21 animals being adopted that day alone.

Beginning in September we will have a volunteer orientation, a protect your pet Rabies and Microchip clinic, the public will pay \$5.00 for a rabies vaccine, and \$5.00 for a microchip. There will be a yard sale at the shelter to raise money for the animals that will be run by a group of high school students. We will be running an adoption special for the “Adopt a Less Adoptable Pet” week highlighting any animal over 5 years of age, been at the shelter at least 6 weeks or more, or is considered special needs can be adopted for \$5.00.

Kris Buchanan asked where we post any of our events, Diane explained that we use Facebook, Twitter, and Instagram CW18 and the Sanford Herald to advertise our events.

Kennel Statistics:

Carole Coleman explained that the stats were now focusing on dogs, and cats, and not the wildlife, or smaller animals. One set of stats was for the shelter and the other was for the field services. Bryan Wilson asked if we could separate by dog and cats. Gayle Hair asked about check welfares and protective custody, Carole explained what each listing is.

Confirmation of Next Meeting Date:

December 8, 2022: Approved

Adjournment

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